

**Department of Education Onsite Visit
School Accreditation
Wednesday, April 11th**

7:00 Elementary School Attendance Center

(Mr. Doug Brusseau – Elementary Principal, Mrs. Norma Ferdig - Secretary)

- ☐ Student Records Review (Birth Certificates, Immunizations and Permanent Records)
- ☐ Safety Plans (Written Plan for the Safety of Pupils)
- ☐ Curriculum (Course Guidelines Review – TechPaths Curriculum Software)

8:30 Meet with Steering Committee – High School Study Hall

9:00 Meet with Goal Committee - High School Study Hall

9:30 High School/Middle School Attendance Center

(Mr. Travis Aslesen – High School/Middle School Principal, Mrs. Mona Fennel - Secretary)

- ☐ Student Records Review (Birth Certificates, Immunizations and Permanent Records)
- ☐ Safety Plans (Written Plan for the Safety of Pupils)
- ☐ Curriculum (Course Guidelines Review – TechPaths Curriculum Software)

11:00 School Calendar Report

(Mr. Jerry Klumper – Technology Director)

- ☐ School Calendar (Vacation, Holiday, Conference Dates, Term Beginning and End)

11:30 Superintendent's Office/Personnel

(Mr. Brian Shanks – Superintendent, Mrs. Jane Fletcher – Secretary)

- ☐ Personnel Files (Certificates, Authority to Act and Background Checks)
- ☐ FERPA Notification

12:00 Lunch – High School Study Hall

1:30 Exit Report – Superintendent's Office